



Pantry Attendant Volunteer Description

When? Wednesdays and Thursdays 9:00am-4:00pm

Where? 215 S. 11th Street (in the UPC building)

About Family Promise of Albany County:

Family Promise of Albany County is a local affiliate of a national organization that has been serving families experiencing homelessness since 1986. Officially beginning in 2018, our mission is to help homeless and low-income families achieve sustainable independence by providing programs, information, and resources to assist them in their journey. One of our widest serving programs is our Diaper & Hygiene Pantry. This program was officially started in October of 2019 with the goal of furthering our outreach and offering support to families in our community.

Why Your Help Matters:

The Diaper & Hygiene Pantry is a donation-based pilot project for our organization. In order for us to maintain the pantry, we need volunteers to assist with its operations. On average, we distribute over 1000 diapers a month, which eases the economical hardship for many families in Albany County. In 2021, we distributed over 18,000 diapers in total serving approximately 30 families a month. In addition to diapers, we distribute other hygiene essentials including baby wipes, feminine hygiene products, shampoo, conditioner, soap, baby supplies, and more. Access to these resources is limited for many local families, so it is important that the pantry remains a steadfast resource.

Volunteer Responsibilities and Duties:

- Answering the door when the doorbell rings
- Assembling items for clients
- Receiving donated items
- Breaking down bulk packages of diapers and cardboard boxes
- Restocking the pantry as items become available
- Logging items distributed and donated
- Potential responsibilities depend on volunteer interest and skill. These can include but are not limited to: taking monthly distribution to diaper partners, maintaining communication and tracking with partners, developing more diaper partnerships, assisting with advocacy outreach, assisting with and scheduling goods drive, and more

Skills Needed:

- Ability to work independently for an entire 2-2.5 hour shift
- Ability to abide by a confidentiality agreement
- Ability to maintain a friendly demeanor and communicate well
- Can carry up to 20 pounds
- Ability to go up and down stairs
- Literate in reading/writing to the extent of filling out check-out forms

**This is a great professional development opportunity that can range from customer service, to inventory management, to networking depending on the volunteers interests. Please discuss any professional development skills you would like to develop with us and we will be happy to find projects to accommodate your interests.*

To sign up or learn more information, please visit:

<https://fpalbanycounty.org/volunteer/>

<https://signup.com/client/invitation2/secure/442113346098/false#/invitation>